Treadmill Doctor
We Solve Problems To Keep People Moving

WE'RE HIRING SELF-STARTERS!!

Treadmill Doctor (TMD) maintains the largest online database of replacement parts for exercise and fitness equipment.

Are you a talented and friendly person looking for a new opportunity? Come join the TMD team! If you are a motivated self-starter and want to work with people who care about each other, feel like family and have opportunity to grow into new positions, we want you on our team! Build your Customer Experience skills in a supportive environment with room to grow in your career. The Treadmill Doctor team has bi-annual company lunches, quarterly volunteer opportunities and regular department team building activities.

Job Title:	**E-Commerce Warehouse**
Department(s):	**Warehouse**
Pay Range:	**$15 - $17 per hour**
Report to:	**Warehouse Manager**

Position Overview: This is a full-time, hourly position responsible for the picking, packaging and shipping of parts in a warehouse for a company that sells fitness repair parts over the internet. The job entails all of the activities that the shipping and receiving department is responsible for.

HOURS: Monday-Friday; 7:00AM-3:30PM (Weekends off/Voluntary Overtime Available)

Education and Experience:

- High school diploma or equivalent
- Prior warehouse experience preferred but not required

Personal Requirements:

- General proficiency with computers
- Attentive to details, ability to follow written instructions and procedures
- Consistency and accuracy in repetitive tasks
- Standing/walking/bending for extended periods of time
- Carrying/balancing/lifting/climbing ladders
- Capacity to lift and carry up to 40 lbs. intermittently
- Comfortable working in non-climate-controlled warehouse
- United States citizen or legal resident
- Pass a drug screen

Essential Job Functions:

- Efficiently and expediently ship or retrieve parts according to their locations and part numbers
- Utilize a computer and barcode scan gun for moving parts, taking inventory, stocking, etc.
- Maintain a clean and organized warehouse
- Physically pull parts, ensuring the completion of the picking ticket
- Report defective materials or questionable conditions to the department supervisor
- Pull appropriate shipping trays and conveyances to keep up with client demand
- Sort parts into individual trays and conveyances to complete orders
- Other tasks as assigned